



VACANCY

ASSISTANT MANAGER (ASSET AND TAXATION)

RESPONSIBILITIES	REQUIREMENTS
<ul style="list-style-type: none">• Prepare, manage and coordinate transactions related to company assets in the accounting and physical systems• Prepare monthly and annual reports related to the company's assets for management and auditing purposes• Carry out "Asset Tagging" activities on a regular basis• Coordinator to the company's annual budget monitoring.• Prepare company tax calculation reports, manage the submission of reports and tax payments to relevant government agencies.• Ensure that account transactions made are in compliance with Accounting Standards• Assist in the work of accounting reports whenever required.	<ul style="list-style-type: none">• Candidate Possess at least a Bachelor of Accounting (Hons) or its equivalent in any field from an institution recognized by the Public Service Department (PSD) or recognized by the Malaysian Qualifications Agency (MQA).• Minimum 3 year(s) experience in related discipline.• Experienced in operating ERP accounting systems• Excellence in both written and spoken in English and Malay.• Resourceful, highly independent, self-motivated, able to show initiative and a strong sense of ownership and responsibility.• Ability to work under minimal supervision and handle task such as routine correspondence and paperwork.• Capability to meet deadlines and work under pressure

Calon yang berminat sila hantar permohonan anda, gambar berukuran pasport dan resume terkini kepada :- Unit Perancangan dan Perjawatan TENAGA CABLE INDUSTRIES SDN. BHD Lot 2, Jalan P/12, Seksyen 10, Kawasan Perusahaan Bangi, 43650 Bandar Baru Bangi, Selangor Darul Ehsan, Malaysia Tel : 03-89222678 Fax : 03-89255911	atau	Email kepada :- > career@tcisb.com.my Tarikh tutup : 31 MARCH 2022
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** Hanya calon yang disenarai pendek akan dihubungi untuk temuduga.*